

What Is the Process?

A city may establish the boundaries of a BID/PSD by resolution. The resolution must contain:

1. The geographic boundaries of the district.
2. The number of board members in the district.
3. The different classes of property owners in that district.
4. The class of business or property owners, if any, who are projected to pay more than 50% of the special assessment levied.

A BIZ is established by a petition delivered to the clerk of a city/village that consists of:

1. The signatures of property owners of parcels representing not less than 30% of the property owners within the designated zone area.
2. The boundaries of the zone area.
3. A listing, by tax parcel numbers within the zone area that separately identifies assessable property.
4. A plan for dissolution after 7 years.

A BID and/or PSD can work in cooperation with existing Downtown Development Authorities (DDA). One or more BIZ may be established in a city or village even if the entity has established a BID or PSD.